

OSG Travel Claims Internet Personal Liability Claim Form

Our aim is to process your claim as efficiently as possible; however, to achieve this the following documents must be enclosed with your completed claim form:

1. The Tour Operator's Confirmation of Booking Invoice and / or other documents issued as evidence of holiday/trip i.e. used travel tickets.
2. Evidence of Insurance and / or Validation Certificate.
3. Written detailed account of incident, damage and names and addresses of any witnesses
4. All relevant documentation from any third party (THIS MUST BE UNANSWERED)

Please complete the Claim Form in full as ticks and dashes will not suffice. Failure to do so may delay the processing of your claim. As the circumstances of each claim may differ, it may be necessary for us to request additional information/ documentation along with the details given above.

Please note: Do not under any circumstances talk or write to any person regarding the incident, as this will invalidate your claim.

TO BE COMPLETED BY THE CLAIMANT OR THE CLAIMANT'S LEGAL REPRESENTATIVE

Name of Person Claiming: Mr
 Mrs Forename:
 Miss Surname:

Address:

Daytime Telephone No:

Age: Occupation:

Name of Tour Operator.Travel Agency.

Dates of Journey Outward.....Return.....

Date of Booking.....Country Of Destination

Previous Claims Have you ever made any claim for against this or any other Insurer? **YES / NO**

I declare to the best of my knowledge all particulars contained in this form are true. I also authorise OSG Travel Claims to obtain any medical records or information necessary to process the claim.

Signed:..... Date:.....

PLEASE NOTE

WE REQUIRE ORIGINAL DOCUMENTATION AS WE REGRET PHOTOCOPIES ARE NOT SUFFICIENT FOR INSURANCE PURPOSES